

ANUAL CALENDAR **MAINTENANCE** CHECKLIST



SUMMARY OF THE DIVISION:

SPRING: FOCUS ON PREPARING THE HOUSE AFTER WINTER (HVAC SYSTEM, LEAKS, LIGHTING, ETC.).

SUMMER: INTERNAL MAINTENANCE AND PREPARATION FOR THE HEAT (BATHROOMS, DOORS, WINDOWS, ETC.).

FALL: PREPARATION FOR WINTER (GARAGE, WATER HEATER, EXTERIOR, ETC.).

WINTER: PROTECTION AGAINST THE COLD (GUTTERS, HEATING SYSTEM, INSULATION, ETC.).

BEETLE'S
CUSTOM BUILDERS
AND HANDYMAN SERVICE

SPRING

- Replace HVAC filters.
- Inspect the attic roof for condensation.
- Test the sump pump for proper operation.

- Check all GFCI outlets.
- Replace batteries in smoke and carbon monoxide detectors.
- Replace all burnt-out light bulbs.

- Fix leaky sinks and faucets.
- Turn on all water valves after winter.
- Repair toilet leaks and replace faulty parts.



SUMMER

- Re-caulk around bathtubs and showers.
- Replace missing grout in shower tiles.
- Tighten or adjust loose shower doors.

- Inspect appliances for stability and signs of pests.
- Clean bathroom and dryer vents for proper airflow.
- Secure towel racks and grab bars in bathrooms.

- Lubricate door hinges and check hardware.
- Inspect windows and screens for damage.
- Ensure cabinets are functioning properly.





FALL

- Inspect the garage door and bulkhead for issues.
- Drain and inspect the water heater.
- Check the home's exterior for cracks or leaks.

- Clear branches and debris from the roof and siding.
- Replace worn weather stripping around doors.
- Test storm doors for smooth operation.

- Check indoor and outdoor railings for safety.
- Inspect outdoor faucets for leaks.
- Clean the garbage disposal.

WINTER

- Repair fences and gates.
- Inspect walkways for cracks or damage.
- Clean gutters and downspouts.

- Protect and cover the AC unit.
- Check the heating system for any issues.
- Inspect insulation in attics and walls.

